

New Student

1. How can I Apply for Deferment of Composition Fee Payment?

Applications for deferment of payment of composition fee would only be approved exceptionally by the Dean of Student Affairs. If you would like to apply for deferment of payment of composition fee, please contact the [Centre of Development and Resources for Students \(CEDARS\)](#) at (852) 2859 2305 or e-mail: cedars@hku.hk. For following programmes' students, you are not allowed to apply for fee deferment, please contact your Department/Centre concerned for more details.

- Doctor of Psychology (Clinical Psychology) Full and Part Time
- Doctor of Psychology (Educational Psychology) Full and Part Time
- Master of Social Sciences in the field of Psychology Full and Part Time

2. What is the Procedure to Obtain the Student Registration Card for Late Registration?

For student who cannot complete the registration based on the time schedule designed by the Academic Services or unable to come on the date for collection of the student registration card as specified, please go to the Academic Services Enquiry Office of the Registry (Room G04, Ground Floor, Run Run Shaw Building) within office hours, provided that you have returned your registration form to Faculty Office 5 days in advance.

3. When and How can I Obtain Student Connect Account Name and Password?

The account login and password will be sent together with the registration folder in August. For more details, please visit the [Information Technology Services](#).

4. What is the Procedure for Hall Application?

For hall application, please visit the [CEDARS website](#).

Current Student

1. What is the Procedure for Leave Application?

Please submit your [leave application](#) to Department/Centre concerned for endorsement and the application with support from Programme Director will be further submitted to Faculty Office for approval by respective Board/Committee.

2. How can I Apply for Extension of Study?

Please submit your request of extension with [a detailed study plan](#) to Department/Centre concerned for endorsement and the application with support from Programme Director will be further submitted to Faculty Office for approval by respective Board/Committee.

3. How can I Apply for Withdrawal?

Please complete the [withdrawal form](#) and return to the Faculty Office with your student registration card and locker key if applicable in person. For failure to return the registration card/ locker key, the Finance and Enterprises Office will charge you a penalty of \$150.

4. How can I Apply for Extension of Student Registration Card if it has Expired?

Please inform your Department/Centre concerned for your expiry of student registration card.

5. What is the Procedure for Resumption of Study after Leave?

A reminder will be sent to students who have applied leave of absence in the last month of the leave period and students are required to confirm with the Faculty for the date of resumption of study.